



We are delighted that you have chosen Camp Cedar Falls Conference Center for your upcoming retreat. Enclosed please find the necessary forms to complete your reservation.

- 1. <u>This Informational Letter</u>: Describes various forms.
- <u>Reservation Form</u>: With this form you will provide us with contact information, room requests, and meals for your group. This form will also assist you in calculating the required deposit. Please return the signed Registration form, along with your deposit check made payable to Southern California Conference of SDA, ASAP to reserve your retreat date.
- 3. <u>General Information & Policies:</u> Please read this form carefully. We ask that each visitor to the camp abide by these regulations. Our desire is to provide you with a safe and enjoyable stay at Camp Cedar Falls.
- 4. <u>Rate Sheet:</u> This information will help you and/or your group leaders to determine the costs for your stay at Camp Cedar Falls. Quotes can be given for additional nights and/or meals.
- 5. <u>Directions to Camp Cedar Falls.</u> Please share this information with your group. We often get calls from frustrated campers who are "lost". GPS devices do not always give correct or safe directions.
- 6. <u>Campus Map.</u> Please share this information with your group.
- 7. <u>Cabin Accommodations</u>: This form must be returned to the camp seven (7) days prior to the scheduled stay. You may return the form by email, mail, or fax it to (818) 546-5430.
- 8. <u>Lodge Accommodations</u>: This form must be returned to the camp seven (7) days prior to the scheduled stay. You may return the form by email, mail, or fax it to (818) 546-8430.
- 9. <u>Meal Reservations</u>: You must call camp seven (7) days prior to your camp to give a guaranteed meal count and confirm what meals you will have at camp.

Again, we look forward to your upcoming visit at Camp Cedar Falls. If you have any questions or concerns, please give us a call.

Very truly yours, Camp Cedar Falls Staff